

## **APPENDIX E: Lot Summary Form and Form Guide**

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<b>LOT SUMMARY FORM</b>			
<b>Section</b>	<b>FIELD NAME</b>	<b>FORM CHECK BOXES</b>	<b>DATA/COMMENTS</b>
<i>A</i>	<i>BASIC LOT DATA</i>		
A01	Date Started (yyyy-mm-dd)*		
A02	Date Completed (yyyy-mm-dd)*		
A03	Excavation Method*	Trowel__ Shovel__ Scrape__ Screen (dry)__ Screen (wet)__ Floatation__ Mechanical Excavation (please specify)__ Other (please specify)__	
A04	Lot Number*		
A05	Staff Name(s)/Staff Field Number(s)*		
<i>B</i>	<i>COMMENTS</i>		
B01	Archaeological Objects	Ceramics__ Glass__ Metal__ Lithics__ Other (please specify)__	
B02	Exposed Features		
B03	Special Finds		
B04	Field Discards		
<i>C</i>	<i>INTERPRETATION</i>		
C01	Interpretation (preliminary)*		
C02	Rationale for Lot		
C03	Significance of Lot		
<i>D</i>	<i>LOCATION</i>		
D01	Coordinates*		
D02	Coordinates (Determination Method)*	GPS__ Differential GPS__ Total Station__ NAD 27__ NAD83__ Other (please specify)__	
D03	Elevation*	Elevation (top)__ Elevation (bottom)__	
D04	Elevation (Determination Method)*		
D05	Location/Elevation Plan		
D06	Plan View Sketch*		
D07	Spatial Characteristics	Dimensions__ Thickness__ Volume__ Shape/Boundary Contour__ Stratigraphy__	

<b>LOT SUMMARY FORM</b>			
<b>Section</b>	<b>FIELD NAME</b>	<b>FORM CHECK BOXES</b>	<b>DATA/COMMENTS</b>
<i>E</i>	<i>NATURE OF LOT</i>		
E01	Cultural Period	Pre-contact__ Historic__ Indigenous Historic__ Contemporary__ Geologic__ Undetermined__ Other (please specify)___	
E02	Type of Lot*	Sample__ Interface__ Object Cluster__ Occupation Level__ Fill__ Rubble__ Feature (please describe)___ Natural Stratum (please describe)___ Undetermined__	
<i>F</i>	<i>CROSS-REFERENCES</i>		
F01	Event		
F02	Lot Correlations*		
F03	References*	Field Notebook Page(s) __ Image Catalogue Number(s)___ Drawings__ Level Book __ Other (please specify)___	
<i>G</i>	<i>SOIL/SUBSTRATE</i>		
G01	Deposition	Natural__ Primary__ Secondary__ Undetermined__	
G02	Inclusions/Materials*	Roots__ Wood__ Charcoal__ Ash__ Brick__ Mortar__ Plaster__ Cement__ Concrete__ Brick__ Chalk__ Sandstone__ Schist__ Other (please specify)___	
G03	Soil Type*		
G04	Lot Context*	Sealed__ Unsealed__ Disturbed__ Intrusive (please specify)___	
G05	Soil Consistency*	Very Loose__ Loose__ Medium__ Hard__ Very Hard__ Dry__ Damp__ Wet__ Other (please specify)___	
G06	Soil Colour (Munsell)*		

**LOT SUMMARY FORM (FORM GUIDE)**

Section	Field Name	Description/Instructions	Examples
<b>A</b>	<b>BASIC LOT DATA</b>		
A02	Date Started (yyyy-mm-dd)		2004-06-11
A02	Date Completed (yyyy-mm-dd)		2004-06-12
A03	Excavation Method*	Check off as many items as applicable.	Other (please specify): Dental pick and horsehair brush
A04	Lot Number*	Enter the complete provenience	9K24A1
A05	Staff Name(s)/Staff Field Number(s)*	Enter the full name and/or Staff Field Number of the crewmember who excavated or recorded the Lot. If necessary, the name of the person who completed the form could also be entered.	Gary Adams (7P)
<b>B</b>	<b>COMMENTS</b>		
B01	Archaeological Objects	Check off as many items as applicable.	Other (please specify): fossil, unidentified
B02	Exposed Features	Indicate or list features exposed in Lot	NW corner of hearth; SE edge of dwelling (tent ring)
B03	Special Finds		Projectile Point,
B04	Field Discards	Describe any archaeological objects discarded/not collected during excavation, and provide a rationale for not collecting. Indicate specific quantities where possible.	bolt, machine; modern (Quantity n=1); Rationale: From recent foundation repair activities.
<b>C</b>	<b>INTERPRETATION</b>		
C01	Interpretation (preliminary)*		
C02	Rationale for Lot		
C03	Significance of Lot		
<b>D</b>	<b>LOCATION</b>		
D01	Coordinates*	Indicate two- or -three-dimensional spatial coordinates	
D02	Coordinates (Determination Method)*	Check off as many items as applicable.	

**LOT SUMMARY FORM (FORM GUIDE)**

D03	Elevation*	Enter the elevation for top and bottom (centre point) of Lot (e.g., using DBD or DBS.) Metric units are recommended.	Elevation (top) 45.6 cm DBD, Elevation (bottom) 57.4 cm DBD;
D04	Elevation (Determination Method)*	GPS __ Differential GPS __ Total Station __ NAD 27 __ NAD83 __ Other (please specify) __	
D05	Location/Elevation Plan		
D06	Plan View Sketch*	Include cardinal direction.	
D07	Spatial Characteristics		
E	<b>NATURE OF LOT</b>		
E01	Cultural Period		
E02	Type of Lot*		
F	<b>CROSS-REFERENCES</b>		
F01	Event		
F02	Lot Correlations*	Indicate unit, lot, layer or stratum correlations	
F03	References*		
G	<b>SOIL/SUBSTRATE</b>		
G01	Deposition		
G02	Inclusions/Materials*	Indicate Size, Frequency, and Sample Number, if applicable	
G03	Soil Type*	Indicate the soil composition, degree of compaction, and gradient. For soil gradient, the soil classification table(s) in Appendix A (under "Soil Type") are recommended.	
G04	Lot Context*		
G05	Soil Consistency*		
G06	Soil Colour (Munsell)*	Developed by Munsell and the United States Department of Agriculture (USDA) Soil Conservation Service, the Munsell Color System is the field and laboratory standard for classifying soil colour, rocks, and archaeological objects and samples. It contains 322 colour chips.	